

## SAMPLE DEVELOPMENT PROJECT TIMELINE

Task Name	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
START PRELIMINARY DESIGN PHASE																	
SITE MEETING AND ORIENTATION																	
REVIEW DOCUMENTATION																	
ASSEMBLE SITE DOCUMENTATION SURVEYS, EASEMENTS, SITE DATA																	
FINALIZE BASE MAP																	
FIRST STAKEHOLDER MEETING																	
DEVELOP SCOPE OF WORK																	
BEGIN CONCEPTUAL PLANS																	
CEQA DOCUMENTATION																	
SECOND STAKEHOLDER MEETING																	
CONSTRUCTION DRAWINGS																	
PERMITS																	
TECHNICAL CONSULTING																	
REQUEST PROPOSALS																	
AWARD CONTRACT																	
DEVELOP CONSTRUCTION SCHEDULE																	
DEMOLITION/REMOVAL																	
GRADING																	
CONSTRUCTION LAYOUT																	
CONSTRUCTION - HARDSCAPE																	
IRRIGATION/DRAINAGE																	
PLANTING																	
FINAL WALK THROUGH																	
PROJECT COMPLETION																	

NOTE: THIS PROJECT TIMELINE MAY NOT BE TYPICAL OF ALL PROJECTS AND IS INTENDED ONLY TO PROVIDE AN EXAMPLE. SPECIFIC TIMELINES SHOULD BE DEVELOPED FOR EACH PROJECT, OUTLINING THE SCHEDULE OF WORK FOR PLANNING, CONSTRUCTION AND MONITORING PHASES. MILESTONES SHOULD BE NOTED TO FACILITATE PROJECT TRACKING. EACH PROJECT MAY HAVE PROJECT MILESTONES LINKED TO THE GRANT CONTRACT.